



**ONE FAMILY.. ONE VISION.. ONE MISSION.. THE SPIRIT OF SINGARENI  
THE SINGARENI COLLIERIES COMPANY LIMITED**

(A Government Company)

Kothagudem Collieries (PO)–507101, Bhadradri Kothagudem Dist. Telangana State

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Website:www.scclmines.com

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Dt. 15.05.2024

**EMPLOYMENT NOTIFICATION NO. 02/2024.**

**The Singareni Collieries Company Limited (S.C.C.L)**, the turnaround marvel of Indian Coal Mining Industry, is redefining excellence. This is the Golden Chance to prove your mettle as we move along meeting new challenges and seeking opportunities. Our tradition of strengths in having the finest Mining Technology at our **18 Opencast Mines and 22 Under Ground Mines** is being geared up by increased usage of IT and serviced by Workshops, Stores & Coal Handling Plants, adopting the best operational & maintenance systems. Our quest for excellence with emphasis on Safety, Quality & Highest Productivity continues. The Singareni Collieries Company Limited (SCCL) is also engaged in Thermal & Solar Power Generation.

**Coal Mining operations are spread over Godavari Valley Coal Fields in various districts of Telangana State. Apart from Coal Mining Operations in the State of Telangana, 1 Coal block (Naini) was allotted to SCCL in Talcher Coal field in the Odisha State in which coal production is commencing shortly.**

The Singareni Collieries Company Ltd, with a History of over 134 years is moving ahead to retain leadership by being proactive in order to meet the market challenges even while promoting better client relationships.

**SCCL is aiming to achieve 77MT in 2024-25 by adopting new technologies in Open Cast Mining as well as in Underground Mines such as Continuous Miner, Long Wall, Bolter Miner.**

**\*\* Welcome and be a part of Singareni family\*\***

**PAY PACKAGE:****(1) Executive Cadre Employees:**Pay Scales effective from **01.01.2017.**

E-1	..	RS.40000	-	140000	E-5	..	RS.80000	-	220000
E-2	..	RS.50000	-	160000	E-6	..	RS.90000	-	240000
E-3	..	RS.60000	-	180000	E-7	..	RS.100000	-	260000
E-4	..	RS.70000	-	200000	E-8	..	RS.120000	-	280000

**In addition to Basic Pay:**

- Dearness Allowance is applicable on basic pay and will be revised quarterly from time to time.
- Perks and Allowance under cafeteria approach @ 35% of the Basic Pay.
- Annual Increment @3% of the Basic Pay.

**Other Benefits:**

- Contributory Coal Mines Provident Fund @ 12% (Basic + DA).
- Contributory Coal Mines Pension facility.
- Gratuity.
- SCCL Executive Defined Contribution Pension scheme 2007.
- Unfurnished accommodation with power & water supply.
- Free 01 LP Gas Cylinder per month.
- The superannuation Age is 61 years.
- Bonus, Incentives, Medical facilities, Education facilities, Recreational Facilities, Clubs.
- Leave encashment subject to maximum of 60 days in a calendar year.
- Contributory Post Retirement Medicare Scheme for Executives (CPRMSE).

**(2) Non-Executive Cadre Employees:**Present Pay wef: **01.07.2021**

GRADE (Basics per month)		CATEGORY (Basics per day)	
A1	Rs. 71030.56	Cat- I	Rs. 1502.66
A	Rs. 55073.14	Cat-II	Rs. 1536.50
B	Rs. 51103.12	Cat-III	Rs. 1583.32
C	Rs. 47330.25	Cat-IV	Rs. 1615.44
D	Rs. 43775.55	Cat-V	Rs. 1682.55
E	Rs. 41966.51	Cat-VI	Rs. 1756.10
F	Rs. 41501.93		
G	Rs. 40924.77		
H	Rs. 40058.93		

**In addition to Basic Pay:**

- ❖ Dearness Allowance is applicable on basic pay being revised quarterly from time to time.
- ❖ Special DA @1.795% on Basic pay.
- ❖ Annual increment @ 3% Basic pay.
- ❖ Attendance Bonus 10% on Basic pay.
- ❖ Special Allowance @ 5% of Basic (Frozen) applicable.
- ❖ Conveyance reimbursement or Transport Subsidy as applicable.
- ❖ Additional Transport subsidy as applicable.

**Other Benefits:**

- ❖ LTC (Hometown) and LLTC (Bharath Bhraman) as per eligibility.
- ❖ Leave encashment facility every year and on superannuation.
- ❖ One Free LP Gas Cylinder per month.
- ❖ Contributory Coal Mines Provident fund @ 12% (Basic + DA) and contributory Coal Mines Pension Scheme.
- ❖ Bonus, Incentives.
- ❖ Medical facilities, Education facilities, Recreational facilities, Clubs etc.
- ❖ Retirement Age on Superannuation is 61 years.
- ❖ Contributory Post Retirement Medicare Scheme for Non-Executives (CPRMS-NE).



**ONE FAMILY.. ONE VISION.. ONE MISSION.. THE SPIRIT OF SINGARENI**  
**THE SINGARENI COLLIERIES COMPANY LIMITED**  
 (A Government Company)  
**KOTHAGUDEM COLLIERIES-507 101, BHADRADRI KOTHAGUDEM DIST,**  
**TELANGANA STATE.**

**DATED: 15/05/2024.**

**EMPLOYMENT NOTIFICATION NO. 02/2024.**

**I. APPLICATIONS ARE INVITED FROM THE ELIGIBLE CANDIDATES FOR RECRUITMENT OF THE FOLLOWING EXECUTIVE & NON-EXECUTIVE CADRE POSTS IN SCCL:**

Sl. No	NAME OF THE POST, GRADE, NO. OF VACANCIES, ROSTER DESCRIPTION	ELIGIBLE QUALIFICATION & AGE LIMIT
<b>Executive Cadre Posts</b>		
1.	<b>MANAGEMENT TRAINEE (E&amp;M), E-2 GRADE</b> Total Vacancies: <b>42 (32+10*)</b>  Unreserved(Open to all i.e. Local & Non-Local): <b>06(01+05*)</b> Vacancies BCA-01*, BCB-2*, SC-01*, ST-01+01*  Local: <b>36(31+05*)</b> Vacancies OC-13+4*, EWS-03, BCA-02+01*, BCB-03, BCD-03, BCE-01, SC-04, ST-02	B.E / B.Tech/ BSc(Engg.) or its equivalent qualification (Regular) in Electrical, Mechanical or Electrical & Electronics Engineering  WITH MINIMUM OF 60% MARKS. (5% of marks relaxation is allowed to SC/ST candidates)  Age: Minimum 18 years and maximum 30 years. The age is reckoned as on 15.05.2024. (However, SC, ST, BC candidates will have 5 years age relaxation of upper age limit).
2.	<b>MANAGEMENT TRAINEE (SYSTEMS) E-2 GRADE</b> Total Vacancies: <b>07</b>  Unreserved(Open to all i.e. Local & Non-Local): <b>Nil</b>  Local: <b>07</b> Vacancies OC-03, BCA-01, SC-02, PWD(VH)-01	BE / B.Tech / B.Sc (Engg.) IN COMPUTER SCIENCE/ COMPUTER ENGG. / IT or MCA  WITH MINIMUM 60% MARKS. (5% of marks relaxation is allowed to SC/ST candidates)  Age: Minimum 18 years and maximum 30 years. The age is reckoned as on 15.05.2024. (However, SC, ST, BC, PWD candidates will have 5 years age relaxation of upper age limit).
<b>NON-EXECUTIVE CADRE POSTS</b>		
3.	<b>Jr. Mining Engineer Trainee (JMET), T&amp;S Gr-C</b> Total Vacancies: <b>100</b>  Unreserved (Open to all i.e., Local & Non-Local): <b>05</b> Vacancies OC-03, EWS-01, BCA-01  Local: <b>95</b> Vacancies OC-33, EWS-09, BCA-06, BCB-10, BCC-01, BCD-07, BCE-04, SC-15, ST-10	i) Diploma in Mining Engineering from any State Board of Technical Education (Approved by AICTE).  ii) Final year students of Diploma in Mining Engineering are also eligible to apply subject to the condition that they should submit their original pass certificate of Diploma by 31.08.2024.  Age: Minimum 18 Years and Maximum 30

Sl. No	NAME OF THE POST, GRADE, NO. OF VACANCIES, ROSTER DESCRIPTION	ELIGIBLE QUALIFICATION & AGE LIMIT
		Years. The Age is reckoned as on 15.05.2024. (However, SC,ST,BC candidates will have 5 Years Age relaxation of Upper Age Limit).
4.	<b>Assistant Foreman Trainee (Mechanical), T&amp;S Gr-C</b> Total Vacancies: <b>09</b>  Unreserved (Open to all i.e., Local & Non-Local): <b>Nil</b>  Local: <b>09</b> Vacancies OC-03,EWS-02,BCB-01,BCC-01, SC-01,ST-01	Diploma in Mechanical Engineering (D.M.E.) from any State Board of Technical Education Approved by AICTE.  Age: Minimum 18 Years and Maximum 30 years. The Age is reckoned as on 15.05.2024. (However, SC,ST,BC candidates will have 5 Years Age relaxation of Upper Age Limit).
5.	<b>Assistant Foreman Trainee (Electrical), T&amp;S Gr-C</b> Total Vacancies: <b>24</b>  Unreserved (Open to all i.e., Local & Non-Local): <b>01</b> Vacancy EWS-01  Local: <b>23</b> Vacancies OC-09,EWS-02,BCA-02,BCB-01, BCC-01,BCD-01,BCE-01,SC-04,ST-02	Diploma in Electrical and Electronics Engineering(D.E.E) from any State Board of Technical Education Approved by AICTE.  Age: Minimum 18 Years and Maximum 30 years. The Age is reckoned as on 15.05.2024. (However, SC,ST,BC candidates will have 5 Years Age relaxation of Upper Age Limit).
6.	<b>Fitter Trainee, Cat-I</b> Total Vacancies: <b>47</b>  Unreserved (Open to all i.e., Local & Non-Local): <b>02</b> Vacancies OC-02  Local: <b>45</b> Vacancies OC-15,EWS-05,BCA-03,BCB-04, BCD-04,BCE-02,SC-7,ST-5	Candidate should possess SSC and National Trade Certificate (ITI) in Fitter Trade and holder of National Apprentice Certificate in Fitter Trade issued by National Council for Vocational Training.  Age: Minimum 18 Years and Maximum 30 years. The Age is reckoned as on 15.05.2024. (However, SC,ST,BC candidates will have 5 Years Age relaxation of Upper Age Limit).
7.	<b>Electrician Trainee, Cat-I</b> Total Vacancies: <b>98</b>  Unreserved (Open to all i.e., Local & Non-Local): <b>04</b> Vacancies OC-01,EWS-01,BCB-01,SC-01  Local: <b>94</b> Vacancies OC-34,EWS-09,BCA-07,BCB-09, BCC-01,BCD-07,BCE-04,SC-14,ST-9	Candidate should possess SSC and National Trade Certificate (ITI) in Electrician Trade and holder of National Apprentice Certificate in Electrician Trade issued by National Council for Vocational Training.  Age: Minimum 18 Years and Maximum 30 years. The Age is reckoned as on 15.05.2024. (However, SC,ST,BC candidates will have 5 Years Age relaxation of Upper Age Limit).

Note: 1. (\*) Denotes Carry Forward Vacancies.

2. For persons with Disability (**with minimum 40% disability**) PWD reservation is applicable for the post mentioned at Sl. No. 2 in the above table and Category of Disability suitable for the post are given below:

Sl. No	Name of the post	Category of Disabilities Suitable for the post
02	Management Trainee (Systems), E-2 Grade	a) LV, b) HH, c) OA, OL, OAL, Dw d) ASD(M) e) MD involving a to d

Abbreviations: LV – Low Vision, HH – Hard of Hearing, OA - One Arm, OL - One Leg, OAL- One Arm & One Leg, DW - Dwarfism, ASD – Autism Spectrum Disorder (M=Mild), MD - Multiple Disabilities.

## II. HOW TO APPLY / UPLOAD THE APPLICATION FORM :

### A. POINTS TO BE NOTED BEFORE UPLOADING THE DETAILS IN THE ONLINE APPLICATIONS:

The candidates are requested to go through the guidelines and comply scrupulously:

- 1) The candidate should ensure the age criteria mentioned in the Notification and the date of birth of the candidate mentioned in the online application should tally with the date of birth recorded in the SSC records. Further they have to ensure uploading of signature and photo. If Candidates fail to upload the specified size of photo and signature in the online application their candidature will not be considered.
- 2) To ascertain the Local/Non-Local Status, the candidate has to check the parameters i.e., **1<sup>ST</sup> TO 7<sup>TH</sup> Class** Study details mentioned in the Notification and ensure whether he/she belongs to Local or Non-Local.
- 3) Candidate has to furnish the Caste details basing on the Latest Caste Certificate obtained within 6 months prior to 15.05.2024.
- 4) Candidate has to possess invariably the specified qualification mentioned against the post in the notification. Possessing higher qualification or any other qualification without the basic specified qualification for the post will not be considered.
- 5) Wherever percentage (%) of marks is not awarded by the University/Institute and only grades (e.g. GPA/CGPA/CQPI) are awarded, the same should be converted to the exact equivalent percentage (%) of marks as per the following formula.  
**Example:**  
**On a 10 point scale CGPA/GPA of 6.0 will be considered as 60%**  
For the purpose of calculating the aggregate final marks, the aggregate marks of all years/semesters/trimesters would be taken. Rounding of percentage (%) will not be acceptable under any circumstances, hence 60% of marks and above will only be considered.
- 6) If any candidate selected for the post who is working in the Govt. Organizations, PSUs etc., has to submit No Objection Certificate from his employer at the time of Original Certificate Verification and to submit relieving letter within a week period after verification of certificates and declared medically fit for the post.

**Important Note:** Based on the information uploaded by the candidate, he/she is made eligible for issuance of Hall ticket. If the candidate furnish false details while applying for the post through Online, their candidature will be rejected at any stage without any notice or intimation at the discretion of the management and no correspondence in this regard will be entertained.

**B. Steps to be followed for submitting online application for the above posts:**

1.	Visit SCCL web site <a href="http://www.scclmines.com">http://www.scclmines.com</a>
2.	Click on "careers" link available on homepage.
3.	<b>Submission of Online applications will start from 15/05/2024 at 12.00Noon onwards.</b>
4.	<b>ONLINE Application can be submitted up to 5.00 PM on 04/06/2024 (website closure).</b>
5.	Candidates have to take a print of the ONLINE Application Form after successful submission of data.

**NOTE:** Candidates need not send hard copies of application and enclosures.

**C. APPLICATION FEE:**

- i. Rs. **1000/-** to be paid by the candidates (Rs. **100/-** for online application processing fee and Rs. **900/-** for examination fee)
- ii. Candidates belonging to SC/ST and Employees of SCCL are exempted from payment of examination fee. However they shall pay online application processing fee of Rs. **100/-**.
- iii. Application fee shall be paid through online mode only. SCCL will not be responsible in case a candidate deposits the fee in any wrong account.
- iv. **Fee once paid shall not be refunded or adjusted under any circumstances. Failure to pay the Fee applicable to their Caste/Category will entail total rejection of the application.**

**III. GENERAL CONDITIONS:**

1. The applicants should not furnish any particulars that are false, tampered, fabricated or suppress any material information while making an application through website.
2. All the essential certificates issued by the Competent Authority shall compulsorily be kept with the applicants to produce as and when required to do so. Failure to produce the required certificates on the day of verification will lead to disqualification.
3. **IMPORTANT:** The claim of the candidates with regard to the Date of Birth, Educational /Technical qualifications and community are accepted **only provisionally** on the information furnished by them in their application form and is subject to the verification and satisfaction of SCCL. Mere admission to any test or inclusion of the name of a candidate in a Merit List will not confer on the candidate any right for appointment. The candidature is therefore **provisional at all the stages and SCCL reserves the right to reject candidature at any stage** of the selection even after the appointment has been made.
4. SCCL is not responsible, for any discrepancy in submitting through Online. The applicants are therefore, advised to strictly follow the instructions in their own interest.
5. Applicant must compulsorily fill-up all relevant fields of application, upload recent Passport size Photo & signature and submit application through website only. No modifications are allowed after submission of online application form. If any discrepancies are found in the data filled by the candidate online and that of the original testimonies, the candidature of such candidate is liable to be rejected. Hence, utmost care should be taken to furnish correct details before submitting the online application.

6. **SCCL** will not undertake detailed scrutiny of online applications for eligibility and other aspects before allowing the candidates for Recruitment Test and therefore the candidature is only provisional. Hence, before applying candidates are advised to go through the requirements of essential qualification, age, category etc. and satisfy themselves that they are eligible for the post. At the time of Original Certificates Verification, if any claim made in the application is not found substantiated, the candidature will be cancelled even though he/she comes through the final stage of recruitment process or even at a later stage and **decision of SCCL shall be final**.
7. Before payment of fee and submission of application form, the candidates should carefully ensure his/her eligibility for this notification. No relevant column of the application form should be left blank, otherwise application form will not be accepted.
8. The applications received through online in the prescribed Proforma available in the website and submitted within the time shall only be considered and the SCCL will not be held responsible for any kind of errors/delay/discrepancy in submission of Online Application.
9. The qualifications details furnished in Online Applications by the Candidates should be in compliance with the prescribed qualification mentioned in the Notification, must be from University/Institute recognized by AICTE/UGC/ appropriate statutory authority of India and should be Full time/Regular course.
10. Wherever equivalent qualification is mentioned in the notification, the same should be in regular mode and the decision of SCCL Management is final with regard to equivalent qualification.
11. JMET:
  - I) The candidates appointed as JMET will be imparted suitable Training in the Mines for a period of 1 year to acquire Statutory Certificates and Possess related knowledge.
  - II) On successful completion of one year training and submission of valid overman certificate of competency, GAS Testing and First Aid certificates and on passing Departmental Test, they will be appointed as Shotfirer/ Mining Sirdar in Tech.& Sup.Gr.C.
  - III) On satisfactory completion of 02 Years service as Mining Sirdar/Shotfirer in Tech.& Sup.Gr.C. They will be promoted as Sr. Mining Sirdar Tech. & Sup.Gr.B. However, they will continue to perform the duties of Shotfirer, which they been performing hitherto.
  - IV) On satisfactory completion of 03 years service as Sr. Mining Sirdar T&S Gr-B, they will be placed as Overman T&S Gr-B subject to availability of vacancies and satisfactory assessment report.
12. The posts advertised are tentative. SCCL reserves the right to cancel / restrict / enlarge / modify / alter the number of vacancies and the requirements advertised, if need so arise, without issuing any further notice or assigning any reason thereto.
13. Age No Bar for Internal Candidates.
14. The date of Recruitment Test and commencement of downloading of Hall Tickets will be kept in SCCL website for information of the candidates and also will be communicated to the eligible candidates through messages to their Cell phone Numbers given in the online application data sheet.
15. The syllabus for each post for the Recruitment Test will be placed in SCCL website in due course.
16. Any modifications / amendments / corrigendum to the Notification and Messages / Information to the candidates etc., will be intimated through SCCL web site only. Candidates are advised to visit SCCL website regularly for any updates.

17. All correspondences / announcements with respect to the above recruitment process shall be done through E-mail / Notices on SCCL website [www.scclmines.com](http://www.scclmines.com) only. Important information regarding recruitment will be available in SCCL website only and as such, candidates are advised to visit the same frequently. Company will not be responsible for any loss of email sent, due to invalid / wrong Email ID provided by the candidate in online application or due to any other reason. Candidates are advised to retain the same E-mail Id and Mobile number active till completion of Recruitment process. No request for change of e-mail or phone number will be accepted under any circumstances.

18. Help desk will be available 8 hours x 6 days in a week through mail [rc.helpdesk@scclmines.com](mailto:rc.helpdesk@scclmines.com).

19. Once recruited the candidates are liable for transfer to any other District/State wherever required by SCCL including Naini Block in Odisha.

Note:

- (1) Knowledge of Telugu is desirable.
- (2) The candidates belonging and claiming to be Backward Classes group 'E' may apply indicating their community as BC 'E' group. However, providing reservation under BCE category is subject to the final outcome of Civil Appeal Nos: 2628-2637 of 2010 pending in the Hon'ble Supreme court of India and amendment of the State and Subordinate Service Rules (BCE sub-group to be indicated in Caste Certificate invariably).
- (3) SC/ST/BC/PWD candidates shall have 5 years age relaxation in upper age limit as per Recruitment Rules of the Company. The reservation to local cadre is applicable to the above posts.
- (4) Medical Examination: Before joining service, the selected candidates will have to undergo Initial Medical Examination by the Company Medical Officer as per the Medical Attendance Rules of the Company and as per the provisions mentioned in **The Mines Act 1952 and in The Mines Rules 1955** for ascertaining Medical Fitness of the candidate.

#### IV. GENERAL INFORMATION:

1. On selection, the selected candidate has to produce the following Original Certificates invariably during verification of Certificates :

i.	<b>Study Certificates from Class 1<sup>st</sup> TO 7<sup>th</sup> - to ascertain Local status</b>
ii.	<b>SSC/Its equivalent - for Proof of Date of Birth</b>
iii.	<b>All Qualifying Certificates for the post (Memo of Marks + Provisional/Original Degree, Bonafide certificate from the College/University/Institution)</b>
iv.	<b>Latest Caste Certificate issued by the Competent Authority not earlier than six months from the date of notification.</b>
v.	<b>Valid Certificates issued by the Competent Authority in respect of candidates claiming reservation under EWS/PWD.</b>
vi.	<b>Employment Registration Card (Optional).</b>
vii.	<b>I.D. Proof mentioned in the online application.</b>
viii.	<b>If employed in Govt. Services, Relieving Letter/No Objection Letter from the HOD of the respective Department</b>
ix.	<b>Copy of signed online application data sheet.</b>

2. SCCL Management shall not hold responsibility for any interruption of website due to technical snag during submission of Online Application.



3. The relevant Pass/Provisional/Original Certificate of the qualifying examination should have been dated on **or** before **15.05.2024**.

For the post of **JMET**, the relevant Pass/Provisional/Original Certificate of the qualifying examination should have been dated on **or** before **31.08.2024**.

**4. RESERVATIONS & RELAXATIONS:**

- **Rule of Reservation for SC/ST/BC/EWS and Women are applicable. Local Reservation to implement the Spirit of Presidential Order, 2018 (Combined Local & Non-local -5% & Local -95%) as approved by the Board of Directors of SCCL is applicable for the above posts.**
- Women reservation is Horizontal Reservation as per G.O.Ms.No.03 Dt. 10.02.2024 and G.O.Ms.No.35, Dt. 13/02/2024 of Telangana State Government.
- PWD Reservation is applicable for the posts mentioned at Sl. No. 2 in the table at **Para.I**

**Wherever percentage of marks in the qualifying examination is prescribed, the percentage is relaxed to the extent 5% in case of SC/ST candidates only.**

5. Candidates who wish to claim reservation should invariably produce latest copy of Permanent Caste Certificate issued by Government of Telangana **or** the Caste Certificate recently issued by Revenue Officer not below the rank of Tahsildhar/Mandal Revenue Officer, date of issue of which should not be six months earlier to **the date of notification**.
6. The Income and Assets certificate is to be submitted for the Financial Year prior to the year of application (i.e., 2023-24) issued by Revenue Authorities not below the rank of Tahsildar working under Telangana Government in the name of the Candidate with total income of the family for claiming **EWS reservation**. The crucial date for submitting income and asset certificate by the candidate may be treated as the closing date for receipt of application for the post.
7. Any candidate is or has been found impersonating or procuring impersonation by any person or resorting to any other irregular or improper means in connection with his/her candidature for selection or obtaining support of candidature by any means, such a candidate may in addition to rendering himself/herself liable to criminal prosecution, will be debarred permanently for all Recruitments held by the SCCL.

**8. RESERVATION FOR LOCAL CANDIDATES:**

- A.** 95% posts are reserved for local candidates to implement the Spirit of the Presidential Order 2018, as approved by Board of Directors, SCCL. The following guidelines will be followed:

LOCAL MEANS	CANDIDATES BELONGING TO FOLLOWING DISTRICTS IN THE STATE OF TELANGANA NAMELY KOMARAMBHEEM-ASIFABAD, MANCHERIAL, PEDDAPALLI, JAYSHANKAR-BHOOPALAPALLY, MULUGU, ADILABAD, NIRMAL, JAGITYAL, KARIMNAGAR, RAJANNA SIRICILLA, KOTHAGUDEM-BHADRADRI, KHAMMAM, MAHABUBABAD, JANGAON, WARANGAL RURAL AND WARANGAL URBAN.
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**B. Unreserved (Open to All):**

**NON-EXECUTIVE CADRE POSTS:**

UNRESERVED (OPEN TO ALL) MEANS	CANDIDATES BELONGING TO ALL DISTRICTS OF TELANGANA STATE
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**EXECUTIVE CADRE POSTS:**

UNRESERVED (OPEN TO ALL) MEANS	CANDIDATES BELONGING TO ALL DISTRICTS OF TELANGANA STATE AND REST OF INDIA.
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**NOTE:** In case of Executive Cadre posts, Rule of Reservation (Communal) is applicable to the candidates belonging to Telangana State only and the candidates (including SC, ST, OBC) belonging to other than State of Telangana will be considered in general category i.e. for OC vacancies only.

**DEFINITION OF LOCAL CANDIDATE AS PER PRESIDENTIAL ORDER 2018 :****C. Local Candidate.-**

- (1) A candidate for direct recruitment to any post shall be regarded as a local candidate in relation to a local area,-
  - (a) in cases where a minimum educational qualification has been prescribed for recruitment to the posts,-
    - (i) if he has studied in an educational institution or educational institutions in such local area for a period of not less than four consecutive academic years ending with the academic year in which he appeared or, as the case may be, first appeared for the relevant qualifying examination; or
    - (ii) where during the whole or any part of the four consecutive academic years ending with the academic year in which he appeared or as the case may be first appeared for the relevant qualifying examination he has not studied in any educational institution, if he has resided in that local area for a period of not less than four years immediately preceding the date of commencement of the qualifying examination in which he appeared, or as the case may be, first appeared.
  - (b) In cases where no minimum educational qualifications has been prescribed for recruitment to the post, if he has resided in that local area for a period of not less than four years immediately preceding the date on which the post is notified for recruitment.

Explanations: - For the purpose of this paragraph,-

- (i) 'educational institution' means a University or any educational institution recognized by the State Government, a University or other competent authority;
  - (ii) relevant qualifying examination in relation to a post means,-
    - (a) the examination, a pass in which is the minimum educational qualification prescribed for the post;
    - (b) the Seventh Class examination or an examination declared by the State Government to be equivalent to the Seventh Class examination; whichever is lower ;
  - (iii) in reckoning the consecutive academic years during which a candidate has studied, any period of interruption of his study by reason of his failure to pass any examination shall be disregarded;
  - (iv) the question, whether any candidate for direct recruitment to any post has resided in any local area shall be determined with reference to the places where the candidate actually resided and not with reference to the residence of his parents or other guardian.
- (2) A candidate for direct recruitment to any post who is not regarded as a local candidate under sub-paragraph

(1) in relation to any local area shall,-

- (a) in cases where a minimum educational qualification has been prescribed for recruitment to the post,-
  - (i) If he has studied in educational institutions in the State for a period of not less than seven consecutive academic years ending with the academic year in which he appeared or as the case may be, first appeared for the relevant qualifying examination be regarded as a local candidate in relation to,-
    - (A) Such local area where he has studied for the maximum period out of the said period of seven years; or
    - (B) Where the periods of his study in two or more local areas are equal, such local areas where he has studied last in such equal periods;
  - (ii) If during the whole or any part of the seven consecutive academic years ending with the academic year in which he appeared or as the case may be first appeared for the relevant qualifying examination, he has not studied in the educational institutions in any local area, but has resided in the State during the whole of the said period of seven years, be regarded as a local candidate in relation to,-
    - (A) Such local area where he has resided for the maximum period out of the said period of seven years; or
    - (B) Where the periods of his residence in two or more local areas are equal, such local area where he has resided last in such equal periods;
- (b) In cases where no minimum educational qualification has been prescribed for recruitment to the post, if he has resided in the State for a period of not less than seven years immediately preceding the date on which the post is notified for recruitment, be regarded as a local candidate in relation to,-
  - (i) such local area where he has resided for the maximum period out of the said period of seven years; or
  - (ii) where the periods of his residence in two or more local areas are equal such local area where he has resided last in such equal periods.
- (c) In cases where Visually Handicapped and Hearing Handicapped persons studied in the special schools meant for them, the native place of the parents of such Visually Handicapped and Hearing Handicapped persons.

#### **D. REQUISITES OF LOCAL CANDIDATES:**

- (1) The candidates shall ensure their Local or Non-Local Status before applying for the post.
- (2) The candidates claiming reservation as Local candidate should produce the Study certificates from 1<sup>st</sup> to 7<sup>th</sup> class. If the claim for local candidature is based on study, the candidate is required to produce a certificate from the Educational Institution(s) where he/she has studied during the said 4 years period as prescribed in **Annexure - I**. However, if it is based on residence, a certificate should be submitted as prescribed in **Annexure - II** obtained from an officer of the Revenue department not below the rank of a Mandal Revenue Officer in independent charge of a Mandal.

- (3) If a candidate has resided in more than one Mandal during the relevant four/seven years period but within the same District or Zone as the case may be, separate certificates from the concerned Tahsildars/ Mandal Revenue Officers have to be obtained in respect of different areas.
  - (4) Residence certificate will not be accepted, if a candidate has studied in any educational institution up to **7<sup>th</sup> class**/its equivalent examination, such candidates have to produce study certificates invariably.
  - (5) Any one certificate, whether study or residence would suffice for enabling the candidate to apply as a **"local candidate"**.
  - (6) Candidates claiming to be local candidates and intend to avail the reservation provided shall have to produce study certificates from 1<sup>st</sup> to 7<sup>th</sup> class wherein the 4 years study shall be in Local Area. In case the candidate has not studied regular in any Institution, the Study Gap Certificate / Residence Certificate for the relevant period issued by the Revenue officer of rank not less than the rank of Tahsildar shall be produced.
- Candidates claiming to be local candidates who intend to avail the reservation provided will have to produce adequate proof of such local candidature.

**NOTE:**

- SINGLE CERTIFICATE, WHETHER OF STUDY OR RESIDENCE WOULD SUFFICE FOR ENABLING THE CANDIDATE TO APPLY AS A **"LOCAL CANDIDATE"**.
- RESIDENCE CERTIFICATE WILL NOT BE ACCEPTED, IF A CANDIDATE HAS STUDIED IN ANY EDUCATIONAL INSTITUTION UPTO **7<sup>th</sup> class**/ITS EQUIVALENT EXAMINATION, SUCH CANDIDATES HAVE TO PRODUCE STUDY CERTIFICATES INVARIABLY.

**9. METHOD OF SELECTION FOR THE ABOVE POSTS:**

The Recruitment Test (Objective type) will be held in OMR Based offline mode / Computer Based Recruitment Test (CBRT) mode. The SCCL reserves the right to conduct the Recruitment Test either in OMR based Offline mode or in CBRT mode.

MINIMUM QUALIFYING MARKS IN THE RECRUITMENT TEST	For candidates belonging to	Executive Cadre	Non-Executive Cadre
	OC/EWS	40%	30%
	BC/PWD	35%	25%
	SC/ST	25%	15%

Medium of Conducting Recruitment Test will be in English only.

10. Interpretation: Interpretation of the provisions of this notification will be reserved with the Director (PA&W) SCCL and his interpretation is final.
11. **The Merit List for the posts notified in this Notification will be kept 'valid' for a period of one year from the date of selections.**

The decision of SCCL in all aspects and all respects pertaining to the application and its acceptance or rejection, as the case may be, conduct of examination and at all consequent stages culminating in the selection or otherwise of any candidate shall be final in all respects. SCCL reserves its right to alter and modify time and conditions laid down in the Notification for conducting the various stages up to selection, duly intimating details thereof through SCCL Website, as warranted by any unforeseen circumstances arising during the course of this process or as deemed necessary by SCCL at any stage.

**CHAIRMAN & MANAGING DIRECTOR.**

**SCHOOL STUDY CERTIFICATE**

Name of the Student :

Father's Name :

Class	Name and Place of School	District	Duration of Study giving month and year
I			
II			
III			
IV			
V			
VI			
VII			

NOTE: Should be obtained from the Head of Educational Institution(s)

Name of the School (s):

Town/Village:

District:

STATION:

DATE:

Signature of the Head of the  
Educational Institute(s)

With Seal:

**ANNEXURE-II****II - Certificate of Residence**

**(To be produced by such candidates who have not studied in any Educational institutions during the whole or any part\* of the relevant 4/7 years period)**

It is hereby certified -

(a) that Sri/Srimathi/Kumari

S/o, W/o, D/o \_\_\_\_\_ appeared for the first time for the **7<sup>th</sup> class** examination in \_\_\_\_\_ (month) \_\_\_\_\_ (year);

(b) that he/she has not studied in any educational institution during the whole / a part of the **4/7 consecutive academic years** ending with the academic year in which he/she first appeared for the aforesaid examination;

(c) that in the **4/7 years** immediately preceding the commencement of the aforesaid examination, he/she resided in the following place / places namely.

Sl.No.	Village	Taluk	District	Period
1				
2				
3				
4				
5				
6				
7				

Office Seal

Station:

Date:

Officer of the Revenue Department  
not below the rank of Tahsildar or  
Deputy Tahsildar in independent  
charge of a Sub-Taluk.

**Strike off 'whole' 'a part', as the case may be.**